

STATE OF LOUISIANA
SECRETARY OF STATE

Nancy Landry
SECRETARY OF STATE



Commercial Division
(225) 925-4704

Fax Numbers
(225) 932-5314 Corporations
(225) 932-5317 Legal Services
(225) 932-5318 UCC

**TRANSMITTAL INFORMATION
For All Business Filings**

Please indicate below the level of service requested, payment and contact information

- Routine Expedite \$30
 24 hour processing
- Priority Expedite \$50
 2-4 hour processing
- Check or Money Order Enclosed

*Do not put credit card information on this form. You may save payment information in your geauxBIZ profile under master account.

Business Name (List **exactly** as it appears in documents)

Name of person filing document (evidence of filing will be mailed to this person, at address below)

Address

City

State

Zip Code

Daytime phone number

Fax number

Email address

NOTE: Louisiana Law requires all Louisiana notaries to print or type their name and notary or bar roll number on the document.

Mailing Address: P. O. Box 94125, Baton Rouge, LA * 70804-9125
Office Location: 8585 Archives Ave., Baton Rouge, LA * 70809
Web Site Address: www.sos.la.gov

Nancy Landry
Secretary of State



**APPLICATION FOR WITHDRAWAL OF A FOREIGN CORPORATION/
LIMITED LIABILITY COMPANY FROM THE STATE OF LOUISIANA
(R.S. 12:312 & 12:1351)**

Enclose \$125 (Corporation) filing fee
\$150 (Limited Liability Company) filing fee
Make remittance payable to
Secretary of State
Do Not Send Cash

Return to: Commercial Division
P.O. Box 94125
Baton Rouge, LA 70804-9125
(225) 925-4704
www.sos.la.gov

STATE OF _____

PARISH/COUNTY OF _____

_____ Company Name

organized under the laws of the state/country of _____ is no longer transacting business in the State of Louisiana, effective _____ Date surrenders its authority to transact business in the state of Louisiana; revokes the authority of its registered agent to accept service of process, and consents that service of process in any action or proceeding based on any cause of action arising out of or resulting from or connected with any business transacted by it in this State during the time the company was authorized to transact business in this State, be made on the company by service thereof on the Secretary of State, or on a person in his office designated to receive service of process; such service, if made on the Secretary of State.

Service of Process address: _____

_____ Officer/Manager or Member Date

Sworn to and subscribed before me, the undersigned Notary Public, on this date: _____

_____ Notary

INSTRUCTIONS

1. A foreign corporation or limited liability company authorized to transact business in this state may withdraw from this state upon procuring from the Secretary of State a Certificate of Withdrawal.
2. In order to obtain a Certificate of Withdrawal, this application must be executed in duplicate by any officer for a corporation, or by a manager, if management of the limited liability company is vested in one or more managers, or a member, if management is reserved to the members, for a limited liability company. The application must be acknowledged by the signing party before a notary public. (If the withdrawal is for a corporation which is in the hands of a receiver or a trustee, this form shall be executed on behalf of the corporation by such receiver or trustee and acknowledged by him.)
3. A Certificate of Withdrawal shall be issued when all fees, charges, taxes, unemployment compensation, distributions and interest have been paid as required by law and evidenced by certificates of the Collector of Revenue and the Administrator of the Division of Employment Security of the Department of Labor. (The Secretary of State's Office requests these certificates from the above offices.)
4. Upon the issuance of a Certificate of Withdrawal, the authority of the company to transact business in Louisiana shall cease.