



R. KYLE ARDOIN
SECRETARY OF STATE

STATE OF LOUISIANA

ROV Request for Part-time Employees

Date: _____

To: Erin St. Pierre, Manager of Elections Services

From: Registrar of Voters

Parish: _____

Name of part-time employee being requested: _____

- By checking this box, I have (a) confirmed that the requested part time employee is not engaged in political activity, as prohibited by [La. R.S. 18:62](#) and (b) is not a member of the immediate family of the agency head, governing authority, or chief executive of this governmental entity regardless of whether the agency head, chief executive, or governing authority does not have direct authority over the hiring process, as prohibited by [La. R.S. 42:1119](#).

Please Indicate the following:

- Previous employee of my office
- New Hire (provide a completed Civil Service application to Human Resources)

Requested Start Date : _____
(The earliest start date is one week prior to the close of books.)

Requested End Date: _____
(The latest end date is three weeks after the election.)

State the work that is needed to be done by the employee: