



**Nancy Landry**  
**Secretary of State**



# FOREIGN CORPORATION NAME REGISTRATION

**R.S. 12:1-403**

Enclose \$25 filing fee  
Make remittance payable to Secretary of State  
*Do Not Send Cash*

Return to: **Commercial Division**  
P.O. Box 94125  
Baton Rouge, LA 70804-9125  
(225) 925-4704  
www.sos.la.gov

Check one:                      ( ) Original                      ( ) Renewal

1. Foreign Corporation Name: \_\_\_\_\_

2. State (or Country) of Incorporation: \_\_\_\_\_

3. Date of Incorporation: \_\_\_\_\_

4. Nature of Business: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Submitted by:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Officer's Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## INSTRUCTIONS

1. A foreign corporation may register its corporate name by filing a Foreign Corporation Name Registration form, a certificate of good standing or existence from the incorporating jurisdiction dated within 90 days of its receipt to our office, along with the requisite \$25 filing fee with the Secretary of State's Office.
2. The name must be identical to the name on the certificate of good standing or existence from the incorporating jurisdiction.
3. Corporate names must end with or include the words "Corporation," "Incorporated," "Company," or "Limited," or the abbreviation of any of these words.
4. The Foreign Corporation Name Registration is renewable every year between Oct. 1 and Dec. 31, regardless of the date of registration, by filing the Foreign Corporation Name Registration form marked "renewal" along with the requisite \$25 filing fee.
5. Filing a Foreign Corporation Name Registration is not equivalent to filing the Application for Certificate of Authority to Transact Business. In the event that the corporation wishes to authorize to transact business in Louisiana, an Application for Certificate of Authority to Transact Business (Form SS326) must be filed.