

AUTHENTICATION REQUEST FORM

Sender's Name _____

Company's Name _____

Address _____

Daytime telephone number _____

E-mail address _____

Country in which documents will be used _____

Make sure that all documents are properly notarized or certified

Number of documents _____ x \$10.00(**adoptions**) = _____ Total due

Number of documents _____ x \$20.00(**all others**) = _____ Total due

Make payable to Secretary of State Check ___ Money order ___

Visa _____ Credit card number _____

Mastercard _____ ****State Fee/Credit Card Users \$2.00**

American Express _____ Expiration date _____

Discover _____

Type of return mailer enclosed:

_____ Self-addressed first class envelope with postage

_____ Self-addressed US Postal Service Priority or Express with postage

_____ Self-addressed carrier label (Fedex, UPS, DHL) with account number

Submitting overnight delivery supplies **does not** guarantee overnight processing. Allow 2 to 3 business days for documents to be processed by our office. If you need immediate service, please call for information 225-922-0414.

Send completed form and documents to:

Secretary of State
Commissions Division
8585 Archives Ave.
Baton Rouge, LA 70809